



Title: Sales Intern
Department: Sales and Ticketing
Reports Directly To: Director of Sales

Duties & Responsibilities:

- Sell season tickets, groups, mini-plans and individual tickets for Spring Training 2023 and Florida State League 2023 games
- Participate in lead generation via cold calling, community event attendance, and in-stadium activities
- Contacting established leads via phone, email and in-person meetings
- Acquire a working knowledge of the Tickets.com ProVenue System
- Assist Director of Sales, Corporate Partnerships Manager, and Group Sales Coordinator with all organization and fulfillment within the sales department
- Help in maintaining the policies of the ticket office with regard to customer service, ticketing issues and ticket operations
- Help maintain accounts database utilizing the Score CRM and Tickets.com ProVenue systems
- Game Day duties include preparation of group areas, event detail, administrative tasks, and other duties assigned

Experience Required:

- Must be willing to work long hours and weekends
- Must be willing to cooperate and work well with other areas of the organization
- Must be able to interact and work closely with customers
- Must be able to pay close attention to details
- Must have knowledge of Microsoft Excel and Word. Knowledge of Tickets.com/ProVenue is preferred
- Must be willing to complete the internship through its entirety (October 2022 to September 2023)

Salary: Florida State Minimum Wage

Start Date: October, 2022 **End Date:** September, 2023

How To Apply

Please send your resume and cover letter to Lynn@RogerDeanChevroletStadium.com

This job description is intended as a guide to general job responsibilities and is not inclusive of every duty the employee is expected to perform.